



The National Road Operating & Constructing Company invites applications for the position of:

BEARER

The Bearer is required to provide external delivery mail services and carry out errands on behalf of the company.

Main Duties & Responsibilities include:

- Collecting and distributing mail externally to companies, customers and other stakeholders as requested; ensures signatures are received for all mail delivered.
- Recording all mail and other items to be delivered in the delivery book.
- Checking fleet vehicle(s) to ensure documents are up to date.
- Taking vehicle(s) for servicing as requested.

Qualifications & Experience:

- Numerate and literate at minimum Grade nine (9) level
- Ability to operate a motorcycle
- Owner of a valid driver's licence
- At least two (2) years' experience as a driver/bearer

Your application with a detailed resume should be sent no later than April 27, 2022 to:

Corporate Services Manager
National Road Operating & Constructing Company Ltd.
Development Bank of Jamaica Building
11a-15 Oxford Road, Kingston 5

Or emailed to: info@h2kjamaica.com.jm (Include 'Bearer' in the subject line.)

NB: We thank all applicants for their interest, however only short-listed candidates will be contacted.